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Security Policy Statement

It is BPA's policy that, in the conduct of our business, we shall commit to providing a high standard of security to all staff, contractors and visitors, to safeguard assets and property including IT systems, physical and electronic data and intellectual property of BPA and its clients, and to meet the standards to which we subscribe.

The BPA security policy establishes a framework to manage business risk and complies with the law and regulatory guidance. This Security Policy, together with the supporting Manual and Guidelines, shall govern BPA's entire Security System.

In applying this policy, BPA shall:

- Establish and maintain an acceptable minimum standard of physical security for all BPA's business.
- Ensure that all staff and contractors effectively work together in achieving and maintaining a pro-security culture and take responsibility for security within their working environment.
- Maintain a consistent approach to protection of staff, visitors and contractors from real and perceived security risk in the workplace and on business travel, and which complies with local and national security and safety requirements inclusive of shareholder companies.
- Maintain suitable and effective physical security arrangements for the assets operated by BPA, inclusive of fixed sites and cross country pipelines. Such arrangements shall support both the effectiveness of security operations and the continuity of business operations.
- Conduct security risk assessments for all operations and sites, using the results to drive continuous improvements and agree physical and procedural improvements with BPA and our Clients.
- Keep all our intellectual property, information and digital assets secure by incorporating security controls into how people, business processes and technology are managed.
- Ensure crime prevention and detection measures are designed-in to new builds and refurbishments.
- Ensure that all security breaches are reported and are fully investigated.
- Ensure staff are appropriately trained and updated on security requirements, awareness and lone working.
- Actively identify, gather and share intelligence from certified security and government sources and shareholders that identifies risk, enables risk control, and ensures that the business continues uninterrupted.
- Ensure periodic reviews of security assessments, surveys, data, policies and procedure are carried out and an annual management review of the overall security system is carried out.

A handwritten signature in black ink, appearing to read 'P M Davis', is written over a horizontal line.

P M Davis, Director and General Manager, BPA
For and on behalf of the BPA Board
July 2019